

#HERFUTUREAFRICA

Equipping Young African Women
To Build The Future

Primary Function:

The primary function of the Recreation Services Student Leader is to focus on making sure our members or program participants have a positive experience.

HERFUTUREAFRICA RECREATION SERVICES STUDENT LEADER

Position Overview:

- Manages evening departmental emails to respond to member inquiries quickly.
- Follows up with online membership applications or any program participant leads.
- Welcomes evening program participants and guides them to their classes.
- Assists with program onboarding and equipment setup.
- Troubleshoots and resolves customer issues.
- Sends push notifications and puts up signs for closures or last-minute cancellations.
- Conducts facility tours and promotes membership/program purchases.
- Connects new members with Fitness Attendants for a strong start.
- Provides information to new users to enhance their experience (e.g., group fitness classes, strong start, locker/towel services).
- Assists with data entry as needed.
- Performs other assigned duties.

Qualifications:

- Able to balance school and work successfully
- Excellent verbal and written communication skills
- Ability to work and meet deadlines independently
- Basic computer skills
- Ability to work during the evening from 5:00pm to 10:00pm Monday to Friday

How to apply:

- Please Email your application to: chidinma.mensah@herfutureafrica.org
- Be sure to include your resume and cover letter.
- Please highlight relevant sport experience in application.

Thank you to all that apply, however we will only be contacting those who qualify for interviews.